



P.O. Box DS 1404 Dansoman – Accra Tel: 0244 155 266
Email: azellevogue@gmail.com Loc: B366/14 Akweibu Street, Dansoman
Former Mars School, Dansoman Sharp Curve

ADMISSION FORM

**PASSPORT
PICTURE
HERE**

PERSONAL INFORMATION:

Surname:

First Name:
.....

Middle Name:
.....

Sex: Age: Date of Birth:
.....

Phone Number/Whatsapp Number:
.....

Email:
.....

Occupation:
.....

EDUCATIONAL BACKGROUND:

Tertiary:
.....

Senior High School:
.....

Junior High School:
.....

EMERGENCY CONTACT:

Name:
.....

Relationship,
Phone Number:
.....

TUITION FEE:

Full Payment:
.....

Instalments:

ACCOUNT DETAILS FOR PAYMENT:

Account Name:

Account Number:

STREAM (TICK YOUR CHOICE OF SESSION FOR THE VARIOUS COURSES):

- ❖ Morning Weekday 9:00am – 2:00pm ☐
- ❖ Evening Weekday Shift 5:00pm – 8:30pm ☐
- ❖ Weekend Class (Saturday 9am-4pm & Sunday 2:00-6:00pm) ☐

I, _____ declare that the information given above is correct and complete
(full name of applicant)

SIGNATURE

____/____/_____
(DD/MM/YYYY)

(Guardian /sponsor's full name)

SIGNATURE

____/____/_____
(DD/MM/YYYY)

OFFICE USE ONLY

Date of submission

____/____/_____
(DD/MM/YYYY)

Received by: _____

Position: _____

Signature: _____

Remarks: _____

LIST OF ITEMS NEEDED:

1. Machine Needles
2. Scissors
3. Tape Measure
4. Yard Stick
5. Tailors Chalk & Pencil
6. Tracing Wheel
7. Seam Gauge
8. Seam Ripper
9. Thread (Different Colours)
10. Different Types of Fabric (List would be given later)
11. 12 Yards of greybaft
12. Machines would be provided

OTHER THINGS NEEDED DURING THE COURSE:

- 4 Different Types of Fabrics
- 2 Different Types of Fabrics for speed test
- 2 Different Types of Fabrics for Final Examination

REGULATIONS:

- ✓ Part payment of 75% of the fees should be paid at the Beginning of the course and second payment in the second to third month of the course. Moneys paid are not refundable).
- ✓ Students will be suspended after two days of being absent without good reason.
- ✓ After two weeks of absence without a tangible reason, a student should consider him or herself dismissed.
- ✓ Gross misconduct calls for dismissal
- ✓ Duration of course is one year intensive training
- ✓ Three months internship